Classes:
- We meet twice a week on Tuesdays and Thursdays from 2:15pm to 3:30pm in room Ingersoll Add 311.
- If the in-person classes are canceled, we meet via Zoom at the same days and times.
- In each 75-minute class, a slide-based lecture coupled with Internet videos will be presented. The slides will be posted on the course website.

Attendance:
- Except for the first two classes and the midterm and final exams attendance is not mandatory.
- Participation is not part of the grade.
- However, be aware that students are responsible for the material covered in classes.

Covid-19 rules:
- Students must wear masks all the time. There are no exceptions.
- Students may not sit near each other or in front and behind each other. The room is large enough to allow students to keep a reasonable social distance.

Communication with the instructor:
- Announcements will be broadcast using the Brooklyn College WebCentral (or CUNYFirst). Students should make sure that the system has their preferred email address.
- Course material (lectures, assignments, announcements, etc.) will be posted on the course website.
- Due to Covid-19, the weekly office hour are online. They will be on Thursdays 15 minutes after the end of the class starting at 12:30pm. The first part of each office hour is public. Students may ask questions while other students may listen. After the questions session is over, I will admit individual students to discuss private issues with me.
- Students may email questions to amotz.CUNY+2210F21TR2@gmail.com. Emails sent to my other email addresses will be ignored.

Online procedure:
- The zoom link for this semester is https://us02web.zoom.us/j/87695836044?pwd=dVBMdWY0eEJMBm1zYjZJR0twYzFJ4QT09
- Students must join the class prior to the start time, otherwise, they risk not being admitted.
- During zoom classes all students are expected to be muted unless I specifically request a verbal response. Students may ask questions using the chat option.
- During zoom classes all students are required to turn their camera on. If on any given day, there is a reason why students cannot turn their camera on, they will need to write to me in advance and ask me for permission to participate without a camera.
Assignments:

- During the semester, there will be reading assignments to help students be better prepared for future topics and writing assignments for students to practice already studied topics.
- By the due date of each assignment, students are required to submit to amotz.CUNY+2210F21TR2@gmail.com, as a PDF attachment, their typed answers inside the assignment’s template.
- If for some reason students cannot type their answers or cannot create a PDF version of their assignment, these students must ask me for special permission to use other submission methods.
- Assignments will be graded with a Pass-Fail grade. After the due date, detailed solutions will be posted on the course website.
- Preparing assignments: Students should try their best to do the assignments alone and get help only if necessary. However, students must understand everything they write and must be ready to explain to me what they wrote.

Exams and Quizzes:

- The tentative date&time for the final exam is Tuesday Dec 21, 2021 at 10:30am.
- Both midterm exams will be taken during class sessions as appear in the course schedule.
- The number of quizzes has not been yet determined. Some quizzes will be announced ahead of time and some will be surprised quizzes.
- Exams and quizzes will be fully and accurately graded and detailed solutions will be posted.
- Answer a question in an exam, in a quiz, or in an assignment, only within the given space for the answer, using a legible handwriting in exams and quizzes and typed text in assignments.
- Students will get 20% of the credit if they leave the answer blank and no credit for a wrong answer.

Final grade: It will be composed of the following components:

* 15% for each midterm exam.
* 10% for submitting all the assignments.
* 5% for each quiz.
* 40% – 60% for the final exam.

Remark: Quizzes are not mandatory and students may skip them or decide not to submit them. The grade of a quiz counts only if it is higher than the final exam grade. Consequently, the percentage allocated to the final exam depends on the number of quizzes taken: it will be 60% with no quizzes and 40% with four quizzes.

Honor code:

- Students are expected to do all the exams and quizzes by themselves without any external help from other people, the Internet, and books and notes unless stated otherwise.
- Cheaters will be punished severely. At minimum, they will fail the specific exam or quiz, but they may fail the whole class.
- In addition, students who cheat risk disciplinary measures as stated in the CUNY policy on Academic Integrity:

> Academic Dishonesty is prohibited in the City University of New York and is punishable by penalties, including failing grades, suspension, and expulsion, as provided herein.