



CUNYfirst VOE (Verification of Enrollment)

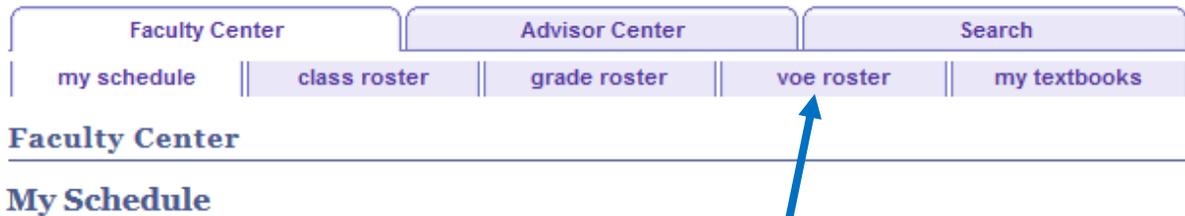
*Lawrence Goetz
Brooklyn College/CUNY*

Login to CUNYfirst:

<https://cunyfirst.cuny.edu>



Select **Faculty Center**



Select **voe roster**

Faculty Center

Verification of Enrollment Roster

2020 Spring Term | Brooklyn College

[change term](#)

Make sure the current term is listed. If not, select **change term**.

2020 Spring Term > Brooklyn College - VOE Roster						
Class Data	Enrolled	Career	Submitted	Roster Due Dates	Remaining Days	
 CISC. 1003 (37948.EW6) Exploring Robotics (Lecture)	24	Undergrad No		02/03/2020 - 02/19/2020	13	
 CISC. 3610 (49293.EM6) Intro Multimedia Programming (Lecture)	40	Undergrad No		02/03/2020 - 02/19/2020	13	

For each class you are teaching select the  icon to access the VOE

Due Date

Indication of VOE Roster submission

Instructions: You are required to submit completed rosters indicating those students who have never attended any of the classes since the beginning of the term/session nor are otherwise active and participating in the course (e.g. by submitting assignments, attending a required study group, academic conference or tutorial) or academically-related activity. This is to comply with federal financial aid regulations and to assist our students in obtaining their financial aid.

Verification of Enrollment Roster

Institution: Brooklyn College
Career: Undergraduate
Term: 2020 Spring Term
Class Data: CISC. 3610-EM6 (49293) Intro Multimedia Programming
Session: Regular Academic Session
Instructor: ██████████

[Click here to read instructions.](#)

Verification of Enrollment Roster		Find	First	1-40 of 40	Last
██████████	██████████	Has this student participated in an academically-related activity?			
		<input checked="" type="radio"/> Yes	<input type="radio"/> No		
██████████	██████████	Has this student participated in an academically-related activity?			
		<input checked="" type="radio"/> Yes	<input type="radio"/> No		

The students in your class are listed with a default choice of **Yes** for participating. Please adjust this for any student that you are certain has not participated in an academically-related activity.

Academically-related activities include, but are not limited to:

- physically attending a class where there is an opportunity for direct interaction between the instructor and students;
- submitting an academic assignment;
- taking an exam, an interactive tutorial, or computer-assisted instruction;
- attending a study group that is assigned by the school;
- participating in an online discussion about academic matter;
- engaging in an online academically-related activity, or initiating contact with the instructor to ask a question about the academic subject studied in the course or ask a course-related question.

Note: Logging into an online class is not sufficient, by itself, to demonstrate participation in an academically-related activity by the student.

Scroll to the end of the roster to see this menu:

save Save roster data and submit at a later time

submit Submit completed roster to Registrar's Office

return

You can either **save** your work if you are not ready to submit at this time (such as still in the process of verifying students). You can come back at a later time to finish, but please be aware of the due date and submit it on time.

When you are ready to submit, please click on the **submit** button to send your roster to the Registrar's office.

Verification of Enrollment Roster

Institution: Brooklyn College
Career: Undergraduate
Term: 2019 Fall Term
Class Data: CISC. 1003-EM6 (20243) Exploring Robotics
Session: Regular Academic Session
Instructor: [Redacted]

*** This roster has been submitted to the Registrar on 09/13/2019 by [Redacted] ***

Once submitted, you will see an indication at the beginning of the roster.

You can also check by going back to the VOE Roster screen.

Faculty Center | Advisor Center | Search

my schedule || class roster || grade roster || **voe roster** || my textbooks

Faculty Center

Select **voe roster**

2019 Fall Term > Brooklyn College - VOE Roster						
Class Data	Enrolled	Career	Submitted	Roster Due Dates	Remaining Days	
CISC. 1003 (20243.EM6) Exploring Robotics (Lecture)	24	Undergrad	Yes	09/03/2019 - 12/23/2019	0	

Submitted Status